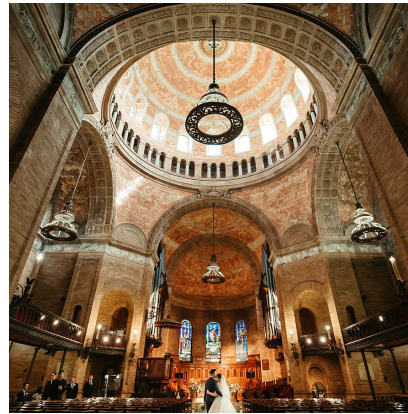


COLUMBIA | EVENT MANAGEMENT

Earl Hall | 2980 Broadway ♦ St. Paul's Chapel | 1160 Amsterdam Avenue
212-854-5800 | eventmanagement@columbia.edu



Earl Hall

Auditorium 3rd Floor
Dodge Room 2nd Floor

Schiff Room 2nd Floor

ROOM	DIMENSIONS	THEATER	BANQUET	RECEPTION	SQUARE	U-SHAPE	CONFERENCE	CLASSROOM	PHYSICAL DISTANCE
Auditorium	52' x 51'	200	120	240	●	●	●	110	35
Dodge Room	36' x 22'	65	60	70	40	36	36	40	14
Schiff Room	21' x 29'	FIXED SETUP: Board Table with 12 chairs around the table, 13 additional chairs around the room							8

St. Paul's Chapel

Nave 1st Floor
Guastavino Room Basement
Postscript Room Basement
Choir Room Basement
Chamber Room Basement

ROOM	DIMENSIONS	THEATER	BANQUET	RECEPTION	SQUARE	U-SHAPE	CONFERENCE	CLASSROOM	PHYSICAL DISTANCE
Nave	●	FIXED SETUP: Theater for 400							56
Guastavino Room	●	50	40	50	●	●	●	26	15
Postscript Room	●	FIXED SETUP: Cafe Seating for 15							6
Choir Room	●	60	40	70	32	32	30	28	18
Chamber Room	●	FIXED SETUP: Board Table for 6 people, 6 additional chairs around the room							●

All Earl Hall & St. Paul Chapel rentals require an approval process, which can take up to 72 hours.
Earl Hall & St. Paul's Chapel rentals require: laborers, custodial, Public Safety and other personnel fees, depending on the parameters of your event.
Please reach out to your Columbia Event Management Sales Manager for a custom quote based on your event details.

COLUMBIA | EVENT MANAGEMENT

Faculty House | 64 Morningside Drive | 212-854-1200 | fachouse@columbia.edu



Faculty House • 1st Floor

Garden Room 1	\$1200 half day \$1950 full day
Garden Room 2	\$1400 half day \$2350 full day
Ivy Lounge	\$1200 half day \$1950 full day

Faculty House • 2nd Floor

Seminar Ballroom	\$2550 half day \$4450 full day
Seminar 1, 2, 3, 4 & Reception	
Seminar 1 & Reception	\$1800 half day \$2950 full day

Complete Meeting Package (CMP)

Available starting at \$239/per person

Includes: Room, Basic AV Equipment, Labor, All Day Beverage, Breakfast, Lunch and Breaks

For more information: [Complete Meeting Package](#)



Faculty House • 3rd Floor

Presidential Ballroom	\$2550 half day \$4450 full day
Presidential 1, 2, 3 & Reception	
Presidential 1 & Reception	\$1800 half day \$2950 full day
Presidential Rooms 2 & 3	\$1800 half day \$2950 full day
Presidential Room 3	\$1200 half day \$1950 full day
1754 Boardroom	\$1200 half day \$1950 full day

Faculty House • 4th Floor

Club Room	\$1200 half day \$1950 full day
Skyline Dining Room	\$4250 half day \$6250 full day

ROOM	DIMENSIONS	THEATER	BANQUET	RECEPTION	SQUARE	U-SHAPE	CONFERENCE	CLASSROOM	PHYSICAL DISTANCE
Garden Room 1	29' x 28'	50	40	55	24	20	22	24	16
Garden Room 2	44' x 24'	72	60	85	30	24	28	36	10
Ivy Lounge	20' x 24'	56	50	100	30	24	22	15	10
Seminar Ballroom	50' x 69'	250	200	275	●	●	●	120	30
Seminar 1 & Reception	40' x 25'	120	100	115	42	38	34	63	12
Seminar Room 2	21' x 24'	50	40	60	18	15	15	18	9
Seminar Room 3	18' x 18'	30	20	30	16	14	14	15	6
Seminar Room 4	10' x 18'	18	10	20	●	●	8	●	3
Presidential Ballroom	70' x 51'	350	260	350	●	●	●	140	46
Presidential 1 & Reception	40' x 28'	120	100	115	42	38	34	63	28
Presidential Rooms 2 & 3	74' x 22'	140	100	150	42	36	34	72	18
Presidential Room 3	23' x 17'	40	30	35	24	10	20	24	8
1754 Board Room	18' x 21'	32	20	30	●	18	18	18	6
Club Room	18' x 12'	20	●	●	●	10	12	●	4
Skyline Dining Room	59' x 48'	108	160	250	46	38	34	63	35

Half day rentals are 4 hours or less | Full day rentals are over 4 hours

Events booked with at least 50% room capacity and meal service will be eligible for a reduced room rate.

COLUMBIA | EVENT MANAGEMENT

Alfred Lerner Hall | 2920 Broadway | 212-854-5800 | eventmanagement@columbia.edu

ACADEMIC YEAR: Mon-Fri, 8:00 A.M. - 5:00 P.M. ♦ SUMMER/WINTER: Mon-Sun, call for hours



Lerner Hall • 1st Floor

Lerner B60	\$560/hour • 2 hour minimum
Roone Arledge Auditorium	\$790/hour • 4 hour minimum
Green Room	\$95/hour
Coat Check	\$250/day

Lerner Hall • 2nd Floor

Broadway Room	\$280/hour • 2 hour minimum
Roone Arledge Cinema	\$530/hour • 2 hour minimum

Lerner Hall • 3rd Floor

Room 302	\$180/hour • 1 hour minimum
Room 312	\$130/hour • 1 hour minimum

Lerner Hall • 4 Floor

Room 474	\$95/hour • 1 hour minimum
Room 476A or Room 476B	\$135/hour • 1 hour minimum
Room 477	\$135/hour • 1 hour minimum

Lerner Hall • 5th Floor

Room 555	\$360/hour • 2 hour minimum
Jed D. Satow Room	\$310/hour • 2 hour minimum
Room 568	\$135/hour • 1 hour minimum
Room 569	\$180/hour • 1 hour minimum
Room 572 or Room 573	\$95/hour • 1 hour minimum

Complete Meeting Package (CMP)

Available starting at \$250/per person

Includes: Room, Basic AV Equipment, Labor, All Day Beverage, Breakfast, Lunch and Breaks

For more information: [Complete Meeting Package](#)

ROOM	DIMENSIONS	THEATER	BANQUET	RECEPTION	SQUARE	U-SHAPE	CONFERENCE	CLASSROOM	PHYSICAL DISTANCE
Lerner B60	41'x 76'	180	160	200	60	50	36	72	50
Roone Arledge Auditorium	109'x 83'	960	560	1100	166	132	●	384	50
Broadway Room	77'x 24'	80	80	80	●	26	28	40	28
Roone Arledge Cinema	●	300	●	●	●	●	●	●	50
Room 302	26'x 19'	FIXED SETUP: Board Table with 20 Chairs							8
Room 312	22'x 11'	FIXED SETUP: Board Table with 12 Chairs							4
Room 474	14'x 29'	FIXED SETUP: Board Table with 8 Chairs							4
Room 476A or 476B	14'x 29'	36	10	36	●	20	22	18	6
Room 477	27'x 27'	50	40	50	24	20	24	36	9
Room 555	51'x 73'	147	110	147	46	38	34	60	24
Jed D. Satow Room	29'x 49'	74	70	74	40	32	34	36	28
Room 568	14'x 29'	36	20	36	●	20	22	18	6
Room 569	30'x 29'	60	40	60	34	26	22	36	12
Room 572 or 573	15'x 22'	15	10	12	●	8	10	6	4

COLUMBIA | EVENT MANAGEMENT

Low Library | 535 West 116th Street | 212-854-5800 | eventmanagement@columbia.edu



Low Library

Rotunda 2nd Floor
Faculty Room 2nd Floor



Trustees Room 2nd Floor
Burden Room 2nd Floor

Low Library Guidelines

Low Library rentals require: laborers, custodial, Public Safety and other personnel fees, depending on the parameters of your event. Columbia Event Management is the exclusive caterer in Low Library. There is a caterer fee of \$10/per person for outside catering in Low rooms.

Please reach out to your Columbia Event Management Sales Manager for a custom quote based on your event details.

ROOM	DIMENSIONS	THEATER	BANQUET	RECEPTION	SQUARE	U-SHAPE	CONFERENCE	CLASSROOM	PHYSICAL DISTANCE
Rotunda	72' x 69'	400	360	400	●	●	●	●	48
Faculty Room	61' x 34'	200	120	225	58	50	56	80	24
Trustees Room	28' x 34'	FIXED SETUP: Board Table with 20 chairs around the table, 13 additional chairs around the room							12
Burden Room	21' x 27'	FIXED SETUP: Board Table with 11 chairs around the table, 28 additional chairs around the room							8

